



Application for Withdrawal Form

International Students

RTO Code: 31915
CRICOS Code: 03320D
T: 1300 827 188

This form is to be completed by international students who wish to withdraw from or cancel their course of study. Cancellation of Studies will be granted in accordance with our Student Transfer Request Assessment Policy. Further information can be found in your student handbook.

Student Name: _____ Student ID: _____

Date: / / Course: _____

I wish to withdraw from the course I am enrolled in with Future Academy Pty Ltd. I wish to withdraw for the following reason/s:

I have discussed the reasons for withdrawal from the course with a CRICOS Coordinator Yes No

Note that you are required to meet with the CRICOS Coordinator prior to submission of this form.

Have your contact details changed since you last advised us of them? Yes No If yes, please provide below.

Home Address: _____

Suburb: _____ Postcode: _____

Telephone: _____

Mobile: _____ Email: _____

Student Signature

Signed: _____

Printed Name: _____

Date: _____

Please forward this completed form to our office on info@futureacademy.edu.au or to L1/398 Chapel Rd, Bankstown, NSW 2200.

Upon receipt of this form and approval of your application, you will be withdrawn. Once your withdrawal has been processed, you will be issued with a statement of attainment for any competencies you have achieved. This statement cannot be provided until all outstanding fees have been paid. To apply for a refund of course fees paid (if applicable), please use the Application for Refund Form.

OFFICE USE ONLY	Received by		Decision
	Position		
	Signature		Approved / Not Approved
	Date: ____ / ____ / ____		